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# Terms of Reference

Chemical Tanker Sub-Committee (Americas) (CTSCA)

1. **AIMS AND OBJECTIVES**
   1. The aim of the CTSCA is to further the interests of independent chemical tanker owners trading in the North and South America region by being closely involved in the following areas:
      1. Technical and operational issues affecting all chemical tankers trading to the region.
      2. Local, national and international regulatory development
      3. Pollution prevention and response issues
      4. Improvement of safety standards on board chemical tankers trading in the region
      5. Security issues specific to chemical tankers trading to the region

* 1. The CTSCA shall, in addition to acting as a resource group for the Chemical Tanker Committee (CTC) and the INTERTANKO organisation, whenever possible act as a link between INTERTANKO, the chemical industry and its trade organisations. This with the aim of ensuring that chemical tanker owners’ interests are fully represented.
  2. In its work the CTSCA is to pay due regard to relevant work being done by other INTERTANKO Committees and by other organisations and regulatory authorities.
  3. The CTSCA shall develop and continue dialogue with CSA, ACC, ILTA, AWO NIOP and other shipping organisations and co-operate with them, where it is found to be useful and beneficial for INTERTANKO chemical tanker owners. Duplication of work and representation should be avoided wherever possible.
  4. The CTSCA shall continue the dialog with the US Coast Guard, Environmental Protection Agency and other local and state regulatory bodies.

1. **MEMBERSHIP**
   1. The CTSCA is a Subcommittee of the Chemical Tanker Committee (CTC), for members operating chemical tankers, and associate members with a relevant chemical interest applicable to the work of the sub-committee.
   2. A chemical tanker is defined as a vessel which complies with the IMO, IBC/BCH code and is issued with a Certificate of Fitness. In the interest of efficiency the group will be restricted to about 20 members.
   3. The Subcommittee members term is two years which can be extended for another two years, unless other reasons apply and are approved by CTC.
   4. To the extent possible, the Subcommittee membership should be comprised of members with a good geographical spread.
   5. A Subcommittee member may, on occasion, be represented by an alternate from his company.
   6. Membership on the Subcommittee rests with the individual, not the company that the individual works for.
   7. Repeated non‐attendance may result in removal from the subcommittee.
2. **CHAIRMAN**
   1. The Chairman and Vice Chairman shall be nominated by CTSCA for election by the Council. The Chairman’s term of office is two-years which can be extended for another two years, unless other reasons apply which are approved by CTC.
3. **MEETINGS**
   1. The Subcommittee will typically meet twice a year. Subcommittee members shall endeavour to attend a minimum of one meeting per year. Should a member not be able to attend, the member will be encouraged to submit written comments. The Chairman will be able to call a meeting on an ad hoc basis if the need arises.
4. **TRAVEL EXPENSES**
   1. The travel expenses of the Subcommittees’ membership should be paid for by the member company.
5. **TERMS OF REFERENCE**
   1. The Terms of Reference shall be approved by the Council.
6. **SECRETARIAL DUTIES**
   1. The INTERTANKO Secretariat undertakes the secretarial and administrative tasks for the CTSCA. The INTERANKO Chemicals Manager has overall responsibility as secretary to the CTSCA and will participate in all activities of the Subcommittee.
7. **REPORTING** 
   1. The CTSCA will report to the CTC and if necessary, to the INTERTANKO Council.