



# Terms of Reference

Chemical Tanker Committee

1. **AIMS AND OBJECTIVES**
	1. The aim of the Chemical Tanker Committee (CTC) is to further the interests of independent chemical tanker owners by being closely involved in the following areas;-
		1. Commercial issues affecting the sustainability of chemical tanker industry.
		2. National and International regulatory developments.
		3. Pollution prevention and pollution liability issues.
		4. Improvement of safety standards on board chemical tankers.
	2. The CTC shall, in addition to acting as a resource group for the INTERTANKO organisation, whenever possible, act as a link between INTERTANKO and the chemical industry and its organisations. This, with the aim of ensuring that chemical tanker owners’ interests are reflected in the chemical industries day-to-day trading activities and market developments.
	3. In its work the CTC is to pay due regard to relevant work being done by other INTERTANKO Committees and by other organisations and regulatory authorities.
	4. The CTC shall develop and continue dialogue with IMO, ICS, IPTA, CDI, FOSFA, EPCA and other shipping organisations and co-operate with them, where it is found to be useful and beneficial for INTERTANKO chemical tanker owners. Duplication of work and representation should be avoided wherever possible.
2. **MEMBERSHIP**
	1. The CTC is a Committee for members operating chemical tankers. A chemical tanker is defined as a vessel which complies with the IMO, IBC/BCH code and is issued with a Certificate of Fitness.
	2. In the interest of efficiency, the committee membership will be restricted to about 20 members.
	3. The Committee (CTC) will review its membership based upon the active participation of the individual members and attendance at every committee meeting. Applications from new candidates for nomination to the committee should be reviewed at every committee meeting when the committee reviews its membership.
	4. Committee members shall endeavour to attend all committee meetings but in any event shall attend a minimum of one meeting per year and make every effort towards active contribution to the work of the committee. Should a committee member not be able to attend, the member will be encouraged to submit written comments.
	5. Committee members should have experience and expertise which will contribute to the aims and objectives of the Committee.
	6. The Committee members term is two years which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee.
	7. To the extent possible, the Committee membership should be comprised of members with a good geographical spread.
	8. A Committee member may, on occasion, be represented by an alternate from his company.
	9. Membership on the Committee rests with the individual, not the company that the individual works for.
	10. Repeated non‐attendance may result in removal from the committee.
3. **Representation on external bodies**
	1. Committee members may be selected to represent the organisation (INTERTANKO) on external bodies.
	2. The term of any such external representation shall be two years upon which time all such representations shall be presented to the committee for reconsideration and/or re-election.
	3. This term of two years can be renewed if no alternate nominations are forthcoming
	4. Appropriate Qualifications will be required where necessary.
	5. Such opportunities for representation shall be presented to committee members equally.
	6. Members making such external representation shall report to the committee.
4. **CHAIRMAN & VICE-CHAIRMAN**
	1. The Chairman and Vice Chairman shall be nominated by CTC for election by the Council.
	2. The Chairman’s and vice-chairman’s term of office is two years which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee. Examples of when other reasons apply could include when a new Chairman (or Vice-Chairman) cannot be found or the resolution of an important issue under discussion by the Committee would benefit for the Chairman’s (or Vice-Chairman’s) leadership.
5. **MEETINGS**
	1. The Committee will typically meet twice a year.
6. **TRAVEL EXPENSES**
	1. Travel expenses related to the Committee’s membership should be paid for by the member’s company.
7. **TERMS OF REFERENCE**
	1. The Terms of Reference shall be approved by the Council.
8. **SECRETARIAL**
	1. The INTERTANKO Secretariat undertakes the secretarial and administrative tasks for the CTC.
9. **REPORTING**
	1. The CTC will report to the INTERTANKO Council.

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