



# **INTERTANKO**

## **Terms of Reference Gas Tanker Committee**

### **1 AIMS AND OBJECTIVES**

- 1.1 The aim of the Gas Tanker Committee (GTC) is to further the interests of independent gas tanker owners by being closely involved in the following areas:
  - 1.1.1 Improvement of safety and operational aspects on board gas tankers through the development of procedures, guidelines and best practices.
  - 1.1.2 National and international regulatory developments.
  - 1.1.3 Carriage of gas as cargo and, as appropriate, gas as a fuel.
  - 1.1.4 Issues related to the interface between ship and terminal.
  - 1.1.5 Rules and requirements issued by other bodies.
  - 1.1.6 Statutory and third party inspections and issues relating to sea trials and gas trials of LPG carriers.
  - 1.1.7 Training, competency and verification thereof for seafarers and shore staff dealing with Gas carriers.
  - 1.1.8 Development of benchmarking and KPIs on safety and operational matters (inerting, cooling down process, heating and vaporising cargo, etc.)
  - 1.1.9 Technological developments on matters related with reliquefaction plants and cargo monitoring systems.
  - 1.1.10 Documentary aspects of gas chartering.
- 1.2 The GTC shall, in addition to acting as a resource group for the Association, act as a link between INTERTANKO and other gas industry associations such as SIGTTO, SGMF, CDI and GIIGNL. This, with the aim of ensuring that gas tanker owners' interests are considered..
- 1.3 In its work, the GTC is to pay due regard to relevant work being done by other INTERTANKO Committees and by other organisations and regulatory bodies. In addition, the GTC shall do its best to be aware of, not duplicate and contribute to the work being done by other gas tanker organisations such as SIGTTO, SGMF, CDI and GIIGNL.
- 1.4 The GTC shall develop and continue dialogue with IMO, SIGTTO, SGMF, GIIGNL OCIMF and other organisations and co-operate with them, where it is found to be useful and beneficial for INTERTANKO gas tanker owners.
- 1.5 Committee members may be selected to represent INTERTANKO on external bodies. Representation should reflect the position adopted by the association. Members making such external representation should provide a report on any meetings attended to the Committee.

## **2 MEMBERSHIP**

- 2.1 The Gas Tanker Committee will comprise of members operating gas tankers. When appropriate, representatives from gas industry organizations, such as SIGTTO, SGMF and GIIGNL may be invited to attend the committee meetings as guests.
- 2.2 The committee membership will be restricted to 25 members.
- 2.3 The Committee will review its membership based upon the active participation of the individual members and attendance at every committee meeting. Applications from new candidates should be reviewed at every meeting when the committee reviews its membership.
- 2.4 Members should attend committee meetings and actively participate in the committee discussions. Repeated non-attendance/ non contribution may result in a review of committee membership and a recommendation of removal from the committee. A committee member may, on occasion, be represented by an alternate from his company.
- 2.5 Membership of the Committee (and any sub-committees/working groups) shall be open to Members of the Association and by invitation to others who are able to contribute usefully to the work of the Committee. Committee members should have experience and expertise which will contribute to the aims and objectives of the Committee, therefore, membership of the committee rests with the individual, not the company.
- 2.6 Committee members will serve on the Committee for two years, which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee. Examples of when other reasons apply could include when it is difficult to get new members to join a Committee or the member has specific expertise that would be valuable in the resolution of an important issue under discussion by the Committee.
- 2.7 The make-up of the committee should generally reflect the geographical representation of the wider membership of INTERTANKO.

## **3 CHAIRMAN & VICE-CHAIRMAN**

- 3.1 The Chairman and Vice Chairman shall be nominated by GTC for election by the Council.
- 3.2 The Chairman's and Vice-chairman's term of office is two years which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee. Examples of when other reasons apply could include when a new Chairman (or Vice-Chairman) cannot be found or the resolution of an important issue under discussion by the Committee would benefit for the Chairman's (or Vice-Chairman's) leadership.

## **4 MEETINGS**

- 4.1 The Committee will typically meet twice a year.
- 4.2 The Chairman may invite observers to the meetings.

## **5 TRAVEL EXPENSES**

- 5.1 Travel expenses related to the Committee's membership should be paid for by the member's company.

## **6 TERMS OF REFERENCE**

- 6.1 The Terms of Reference and any subsequent changes shall be approved by the Council.

## **7 SECRETARIAL**

7.1 The INTERTANKO Secretariat undertakes the secretarial and administrative tasks for the GTC.

## **8 REPORTING**

8.1 The GTC will report to the INTERTANKO Council.

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